



DODHIA PACKAGING KENYA LIMITED

INFORMATION SECURITY POLICY

Dodhia Packaging Kenya Limited (DPKL), a premier manufacturer of corrugated cartons and boxes since 1974 recognizes information as a critical business asset. This policy establishes measures to protect the **Confidentiality, Integrity, and Availability (CIA)** of company data, manufacturing systems, and intellectual property.

This policy applies to all our stakeholders including employees, contractors, suppliers, customers and visitors.

Our Commitment to Information Security.

Dodhia Packaging Kenya Limited is committed to establishing, implementing, maintaining, and continually improving an effective Information Security Management System (ISMS) in line with ISO/IEC 27001:2022 requirements to safeguard our information assets. Information security underpins our ability to deliver high-quality packaging solutions, maintain customer confidence, ensure business continuity, and achieve regulatory compliance.

As such, we recognize that information security is critical to operational excellence, customer trust, and regulatory compliance.

How We Achieve This;

- **Protection of Information Assets**
We protect the Confidentiality, Integrity, and Availability of all critical assets in our corrugated packaging operations, including production systems, design files, supply chain data, and business records.
- **Compliance with Customer, Legal & Regulatory Requirements**
We commit to meeting all applicable information security requirements, including the Kenyan Data Protection Act 2019, Office of the Data Protection Commissioner guidance, ICT Authority standards, industry regulations, and customer/partner contractual obligations.
- **Risk-Based Approach**
We apply a structured risk framework to identify, assess, treat, and monitor security risks, aligned with business objectives and emerging threats in manufacturing and packaging.
- **Information Security Objectives**
This policy sets the framework for establishing and reviewing measurable objectives that support our strategic goals—such as minimizing production downtime from incidents and safeguarding intellectual property in design processes—ensuring regular monitoring and effectiveness reviews.
- **Leadership & Accountability**
The Top Management of Dodhia provides direction, resources (training, technology, personnel), and oversight for information security. Roles, responsibilities, and authorities for information security are clearly defined, assigned, and communicated organization-wide.
- **Continual Improvement**
We drive ongoing information security enhancement through monitoring, internal audits, management reviews, incident lessons learned, and adaptation to new cyber threats, technologies, and business needs.
- **Employee Awareness & Responsibility**
We provide regular, role-specific training and awareness programs to ensure all employees and stakeholders understand their duties in safeguarding information and reporting incidents promptly.

Collective Responsibility

Information security is a shared, collective responsibility of everyone at Dodhia Packaging Kenya Limited—employees, contractors, suppliers, and other stakeholders. Everyone plays a vital role in protecting our information assets, maintaining a strong security culture, and contributing to the overall effectiveness of the Information Security Management System.

Management Commitment

The Top Management of Dodhia Packaging Kenya Limited fully endorses this Information Security Management System and commits to supporting its implementation and continual improvement.

Signed: _____

Managing Director

Date: 2.3.2026.

DPKL/ISMS/POL/001

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